

• ALL 4 LLMS TAUGHT

12 WORKSHOPS

· 60 MIN EACH ·

**R99**

# Twelve AI workshops for South African educators.

Do-it-with-me workshops. You open your laptop. We open ours. Together - we turn AI from a curiosity into the most useful colleague you'll ever have.

 ChatGPT Gemini Microsoft Copilot Claude**12**

WORKSHOPS

**60**

MINUTES EACH

**R99**

PRICE

**4**

LLMS TAUGHT

*Catalog*  
**Edition 2026**



INDEX · 12 WORKSHOPS

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ALL R99

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LETTER FROM THE TEAM

# Built like a *clinic*. Not a webinar.

Most AI courses are theory. You watch a video, take notes, close the tab, and forget. We do the opposite - every session is small, and entirely hands-on.

By the end of the hour you've shipped five real artefacts: a lesson plan, a worksheet, a rubric, an email, an automation. Not slides about them.

“

*Every workshop is R99.  
Our way of saying thanks  
to every educator carrying  
South African classrooms this  
term.*



## Never recorded

Show up  
Saturday. Walk  
out with the  
work done.

## Use yours

ChatGPT,  
Gemini,  
Copilot,  
Claude, all four,  
every session.

## Do-it- with-me

Zero theory.  
Five real  
artefacts  
shipped per  
workshop.

### HOW THE 60 MINUTES BREAK DOWN

**10** min

Setup &  
framework

**15** min

Prompt  
engineering

**25** min

Do-it-with-  
me sprint

**10** min

Q&A ·  
SACE



**SYS Academy**

EDITOR'S OFFICE · ROSEBANK



THE FOUR-STAGE LEARNING TRACK

# From *blank screen* to *full automation*.

Each workshop stands alone—take the one you need. Take them in order and you'll move from "what's a prompt?" to running zero-touch admin workflows for your whole department.

STAGE 1 · WORKSHOPS 01-03

## 01

### *Foundations*

Land safely. Plan a week. Read a policy.  
Calm a parent.

- 01 AI Foundations
- 02 Document Analysis
- 03 Communication Mastery

3 WORKSHOPS 3 HOURS BEGINNER

STAGE 2 · WORKSHOPS 04-07

## 02

### *Intermediate*

Data, research, apps, and classroom  
management — at speed.

- 04 Data Simplification
- 05 Advanced Research
- 06 Build-a-Bot NEW
- 07 The Smart Classroom NEW

4 WORKSHOPS 4 HOURS INTERMEDIATE

STAGE 3 · WORKSHOPS 08-11

## 03

### *Advanced*

Long-form planning, AI reasoning, native  
tools, and content.

- 08 Curriculum Architecture
- 09 Strategic Prompting
- 10 Native AI Integration
- 11 Content Studio

4 WORKSHOPS 4 HOURS ADVANCED

STAGE 4 · WORKSHOP 12

## 04

### *Graduation*

Connect everything. Zero-touch workflows  
for whole schools.

- 12 Zero-Touch Workflows

1 WORKSHOP 1 HOURS ADVANCED



ALL 12 WORKSHOPS, SIDE BY SIDE

# The whole catalogue, *at a glance.*

Four stages. Twelve hours of hands-on learning. Three brand-new workshops this term. Pick one, pick three, or take all twelve — every workshop is R99.

12 WORKSHOPS · 4 STAGES

R99 EACH

01

FOUNDATIONS

## AI Foundations

*Pioneer course*

Master the "Act As..." formula. Ship a 5-piece resource suite in one sitting.

R99

02

FOUNDATIONS

## Document Analysis

*Tame long docs*

50-page policies into 1-page action plans. Force citations to kill hallucinations.

R99

03

FOUNDATIONS

## Communication Mastery

*Inbox & comms*

A week of professional parent comms, drafted in an hour — no robot tone.

R99

04

INTERMEDIATE

## Data Simplification

*Marks → insight*

Clean messy marks, find trends, turn rubrics into report comments.

R99

05

INTERMEDIATE

## Advanced Research

*Fact-check & synthesize*

Deep research with cross-references, SWOT and EdTech comparison matrices.

R99

06

INTERMEDIATE

## Build-a-Bot

*Apps without code*

Build quiz apps, games and drag-and-drop activities — no code, just prompts.

R99

07

INTERMEDIATE

## The Smart Classroom

*Run a class of 40*

Differentiated tasks, behaviour logs and 30 personalised feedback comments in 5 min.

R99

08

ADVANCED

## Curriculum Architecture

*Long-form mastery*

Outline-first method for 12-week planners and tournament master plans.

R99

09

ADVANCED

## Strategic Prompting

*Discipline, Scenarios & Roleplay*

Build an interactive AI roleplay simulation and school management decision matrix in 60 minutes.

R99

10

ADVANCED

## Native AI Integration

*Workspace & Office 365 Mastery*

Automate your micro-tasks right inside your existing workspace

R99

11

ADVANCED

## Content Studio

*AI Videos, Visuals & Media Creation*

Generate AI videos, design professional visual assets, and build a complete multi-media resource pack

R99

12

ADVANCED

## Zero-Touch Workflows

*Automating School Management*

Route your parent emails, log disciplinary issues, and generate documents automatically.

R99



## 01 OF 12 · FOUNDATIONS



## ★ THE PROMISE

Build an entire week's worth of resources  
in just 60 minutes.

A beginner-friendly, hands-on workshop designed to eliminate lesson planning overwhelm and introduce you to the practical power of AI in the classroom. You actively work alongside the instructor — open your AI tool and follow step-by-step instructions to engineer your first highly effective prompts.

## THE 60-MINUTE BREAKDOWN

### The Safe Landing & Setup

10 MIN

- Overcoming the blank screen: creating accounts and logging in.
- Platform tour: where everything is and how to start a new chat safely.

### The "Act As" Framework

15 MIN

- The psychology of prompting: how to talk to AI like a teaching assistant.
- Engineering your first highly effective prompt.
- Refining the AI's tone for your specific grade, subject, and students.

### The Do-It-With-Me Sprint

25 MIN

- 1x Custom Lesson Plan (CAPS/IEB-aligned)
- 1x Interactive Full Lesson (content script + hook)
- 1x Classroom Worksheet (questions, activities, memo)
- 1x Grading Rubric (assessment criteria table)
- 1x Classroom Management & Routine Plan

### Extraction & Next Steps

10 MIN

- Formatting and exporting your AI work to Word/Google Docs.
- Q&A, troubleshooting,



## WHAT YOU'LL WALK OUT WITH

- + Master the basic AI interface, account navigation, and chat management.
- + Apply the "Act As..." prompt formula for accurate, curriculum-aligned generation.
- + Safely copy, paste, extract, and format generated text into Word or Google Docs.
- + Generate a 5-piece resource suite in one sitting.

## WHO THIS IS FOR

- Mainstream and private school teachers drowning in admin.
- Educators curious about AI but afraid of mistakes.
- HODs and Principals upskilling their staff.

## REQUIREMENTS

- No prior AI experience required.
- Laptop or desktop (not a mobile phone).
- Free ChatGPT, Gemini, or Copilot account.

WORKSHOP 01 OF 12 ·

60 MIN

AI Foundations

R99



## 02 OF 12 · FOUNDATIONS



## ★ THE PROMISE

Turn 50-page curriculums and policies into 1-page action plans in 60 minutes.

Move beyond simple text generation and tackle one of the biggest time-sinks in education: administration and policy reading. Upload, paste, and interrogate long texts securely and effectively — and turn massive policies, ISPs and Codes of Conduct into bite-sized, actionable insights.

## THE 60-MINUTE BREAKDOWN

### The AI Reader & Upload Logic

10 MIN

- Navigating file uploads: what formats work best.
- AI memory limits and the
- "Context Window".

### Prompting for Analysis

15 MIN

- The "Summarize vs. Extract" framework.
- Forcing citations to prevent AI hallucinations.
- Tailoring the output reading level (parents vs. colleagues).

### The Do-It-With-Me Sprint

25 MIN

- 1x 1-page Executive Summary from a 20+ page curriculum upload.
- 1x Bulleted Action Plan extracted from an Individual Support Plan.
- 1x Code of Conduct Quick- Reference Guide for teachers.
- 1x FAQ Document anticipating parent questions.
- 1x Simplified Translation of a complex school rule.

### Review & Application

10 MIN

- Checking accuracy and refining analytical output.
- Q&A and SACE points.



Fifty pages of policy in **one** page of action.

## WHAT YOU'LL WALK OUT WITH

- + Understand AI memory limits, context windows, and advanced uploads.
- + Master summarization prompts that don't lose critical detail.
- + Force the AI to cite its sources directly from your uploaded text.
- + Generate a 5-piece document analysis suite for school management.

## WHO THIS IS FOR

- HODs, Principals, and administrators drowning in policy documents.
- Special education coordinators managing multiple ISPs.
- Disciplinary heads needing quick access to specific Code of Conduct rules.

## REQUIREMENTS

- Course 1 recommended (not mandatory).
- Laptop or desktop with a document ready to upload (PDF, Word, or TXT).
- Free AI account with file upload capabilities.

WORKSHOP 02 OF 12 ·  
60 MIN

Document  
Analysis

**R99**



## 03 OF 12 · FOUNDATIONS



## ★ THE PROMISE

Draft a week's worth of professional parent and staff correspondence in 60 minutes.

Parent emails, staff memos, department meetings, newsletter updates — the modern teacher is expected to be a full-time copywriter and PR manager. This course hands that job over to AI, with prompts that strip away the "robotic" tone and leave you with empathetic, clear, professional emails.

### The AI Communicator

10 MIN

- Why AI emails sound fake and how to fix it.
- What you should and shouldn't let AI write.

### Tone & Context Prompting

15 MIN

- The "Empathy Prompt": de-escalating tense situations.
- Structuring professional newsletters and updates.

### The Do-It-With-Me Sprint

25 MIN

- 1x Conflict Resolution Email to a difficult parent.
- 1x Parent-Teacher Conference Speaking Notes.
- 1x Weekly Newsletter Draft for classroom/sports updates.
- 1x Persuasive Pitch to SMT for budget, leave, or resources.
- 1x Structured Meeting Agenda for grade/department/PTA meetings.

### Review & Application

10 MIN

- Saving your best prompts as reusable templates.
- Q&A and SACE points.

The hardest email,  
written *in 30 seconds*.



## WHAT YOU'LL WALK OUT WITH

- + Master tone and formatting for empathy and professionalism.
- + Build reusable, dynamic templates for recurring school emails.
- + Use AI to de-escalate conflict and draft persuasive requests for SMT.

## WHO THIS IS FOR

- Teachers who spend 3+ hours a week on parent emails.
- Administrators and grade heads managing newsletters.
- Educators who struggle with emotionally-charged correspondence.

## REQUIREMENTS

- Course 1 recommended.
- Laptop or desktop with internet.
- Free AI account.

WORKSHOP 03 OF 12 ·  
60 MIN

Communication  
Mastery

**R99**



# 04

 OF 12 · FOUNDATIONS

## ★ THE PROMISE

Turn raw class data and school logistics into actionable insights in 60 minutes.

At the end of every term, teachers are buried under marks, surveys and logistics. You don't need to know complex Excel formulas. If you can write a sentence, you can ask AI to find struggling students, calculate grade trends, organize fixture

lists, and convert raw rubric scores into beautifully written report card comments.

## THE 60-MINUTE BREAKDOWN

**AI as a Data Analyst**

10 MIN

- Data Privacy 101: how to safely anonymize student data.
- The difference between text generation and data structuring.

**Prompting for Tables & Trends**

15 MIN

- Formatting prompts: forcing strict rows and columns.
- Insight prompts: asking the "why" behind the numbers.

**The Do-It-With-Me Sprint**

25 MIN

- 1x Cleaned & Formatted Table from messy survey responses.
- 1x Written Insights Report — 3 trends in your term marks.
- 1x Categorized List sorting students by intervention needs.
- 1x Extramural/Sports Logistics Tracker.
- 1x Data Conversion Matrix — rubric scores → report card comments.

**Review & Application**

10 MIN

- Copying AI tables flawlessly into excel/google sheets.
- Q&A and SACE points.

**Messy marks in.**  
*Insight out.*

## WHAT YOU'LL WALK OUT WITH

- + Prompt AI to generate clean, copy-pasteable tables from messy inputs.
- + Safely categorize and tag student data without violating privacy.
- + Ask AI to identify trends, outliers, and insights in raw data.

## WHO THIS IS FOR

- Teachers overwhelmed by report card season.
- Subject heads analyzing grade-wide performance.
- Sports coaches managing fixture lists and team allocations.

## REQUIREMENTS

- Laptop or desktop.
- Anonymized class data ready to paste (e.g. test scores).
- Free AI account.

WORKSHOP 04 OF 12 ·  
60 MIN**Data  
Simplification****R99**

# 05 OF 12 · FOUNDATIONS



## ★ THE PROMISE

Complete a comprehensive educational research brief and school SWOT in 60 minutes.

As you get comfortable with AI, you'll want to use it for high-level tasks: researching methodologies, comparing EdTech software before your school buys it, and analyzing departmental weaknesses. Crucially, we cover the exact protocols to fact-check the AI and ensure the data you receive is accurate and properly cited.

## THE 60-MINUTE BREAKDOWN

### The Hallucination Problem

10 MIN

- Why AI lies (hallucinates) and how to catch it.
- Using AI tools connected to the internet.

### Synthesis & Framework Prompting

15 MIN

- The "Multi-Perspective" prompt for unbiased research.
- Output into SWOT / PESTLE / comparison frameworks.

### The Do-It-With-Me Sprint

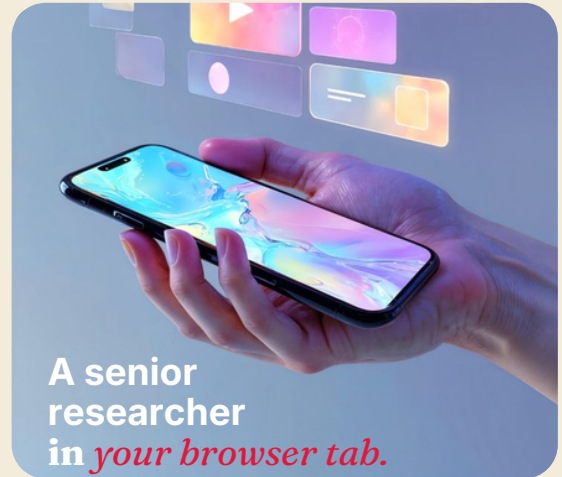
25 MIN

- 1x EdTech Tool Comparison Table for SMT procurement.
- 1x Literature/Subject Review of new methodologies.
- 1x Fact-Checking Protocol checklist for students.
- 1x List of 10 Future Trends in your subject area.
- 1x Comprehensive SWOT Analysis of a department/program.

### Review & Application

10 MIN

- Teaching students how to use Ai for safe research.
- Q&A and SACE points.



A senior researcher  
in *your browser tab.*

## WHAT YOU'LL WALK OUT WITH

- + Master advanced techniques for deep-dive research and multi-source synthesis.
- + Implement cross-referencing prompts to minimize AI hallucinations.
- + Generate structured frameworks like SWOT and comparison matrices.

## WHO THIS IS FOR

- SMT members and HODs leading procurement and strategy.
- Teachers leading PLCs or doing academic research.
- Educators teaching safe, hallucination-free AI research to students.

## REQUIREMENTS

- Courses 1 & 2 highly recommended.
- Laptop or desktop.
- Free AI account (Copilot or Gemini preferred for web access).

WORKSHOP 05 OF 12 ·  
60 MIN

**Advanced  
Research**

**R99**



# 06 OF 12 · FOUNDATIONS



## ★ THE PROMISE

Walk away with a , working classroom game or interactive learning app that your students can play TODAY — built entirely inside the AI.

Use Claude's Canvas Mode and AI code simulators to type a plain-English description of a game or app and watch the AI write and render the working code in real time, right in front of you. This is the most visually dramatic course in the series. Zero

to a , shareable classroom game in under 60 minutes — no HTML, no JavaScript, no coding background required.

### Canvas Mode & Code Simulators Explained

10 MIN

- Why AI emails sound fake and how to fix it.
- What you should and shouldn't let AI write.

### The Game Design Prompt Framework

15 MIN

- Structuring a build prompt: Rules + Subject + Grade Level + Output Format.
- Iterating — changing scores, adding timers, swapping questions in plain English.
- Embedding and sharing — getting your app into Google Classroom or a school website.

### The Do-It-With-Me Sprint

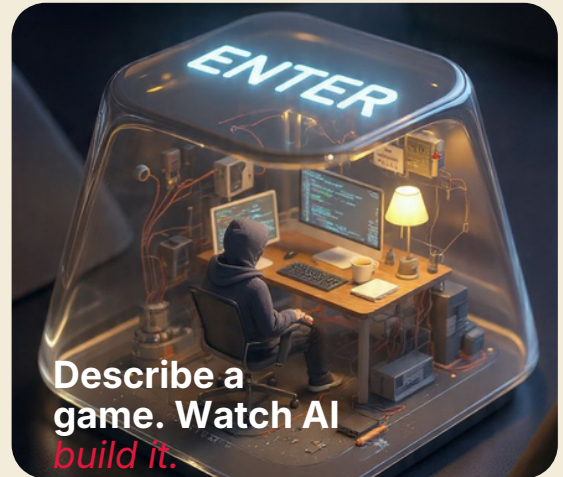
25 MIN

- 1× Quiz App on your specific CAPS/IEB topic — playable in a browser tab right now.
- 1× Flashcard Game — flip-card memory game with your own vocabulary set.
- 1× Drag-and-Drop Activity students can complete on phones or tablets.
- 1× Mini Web Page — a single-topic explainer page.
- 1× Shareable Link - your creation packaged as a link.

### Review & Application

10 MIN

- Saving your best prompts as reusable templates.
- Q&A and SACE points.



**Describe a game. Watch AI build it.**

## WHAT YOU'LL WALK OUT WITH

- + Navigate Claude's Canvas Mode and AI- powered code simulators to generate , interactive output.
- + Use natural language to build fully working quiz apps, flashcard games, and drag-and-drop activities.
- + Deploy your creation as a shareable link or embed it directly into Google Classroom.
- + Iterate and customise your app in real time by describing changes in plain English.
- + Understand the difference between static content and interactive tools.

## WHO THIS IS FOR

- Teachers who want to wow their classes with custom interactive tools instead of generic PowerPoint slides.
- Educators running computer labs or 1:1 device classrooms.
- HODs and curriculum developers piloting interactive content without an IT budget.
- Any teacher who has ever thought: "I wish I could build my own app for this lesson."

WORKSHOP 06 OF 12 ·  
60 MIN

**Build-a-bot**

**R99**



## 07 OF 12 · FOUNDATIONS



## ★ THE PROMISE

Leave with a complete AI-powered classroom management toolkit — behaviour trackers, differentiated tasks, personalised feedback — ready to use Monday.

Every teacher knows the feeling: 40 students, 40 different needs, and one of you. AI cannot replace the human connection at the heart of great teaching — but it can handle the administrative weight that stops you from being present. This course is entirely focused on the classroom itself: daily management, differentiation, feedback, and wellbeing checks that consume hours of your week.

## THE 60-MINUTE BREAKDOWN

**The AI Class Manager**

10 MIN

- From reactive to proactive — shifting from firefighting to planning.
- Privacy-first prompting: using AI with student data without violating POPIA or SACE ethics

**Differentiation & Feedback Prompting**

15 MIN

- The "Three-Level" prompt — beginner, intermediate, and advanced tasks from one worksheet.
- The "Observation-to-Report" framework: bullet-point notes → professional written records.
- Mass personalisation — 30 individualised report comments in under 5 minutes.

**The Do-It-With-Me Sprint**

25 MIN

- 1x Differentiated Activity Set - Three versions of the same task.
- 1x Behaviour Observation Log
- 1x Personalised Feedback Bank individualised, tone-matched report comments .
- 1x Strategic Seating Plan - An AI-reasoned seating arrangement.
- 1 x Student Wellbeing Pulse Check- A simple check-in tool that flags students.

**Review & Application**

10 MIN

- Saving your best prompts as reusable templates.
- Q&A and SACE points.



**Forty learners.**  
*One teacher. One toolkit.*

## WHAT YOU'LL WALK OUT WITH

- + Use AI to generate differentiated versions of the same activity for different learning levels simultaneously.
- + Build a behaviour observation template that turns raw notes into structured, SACE-compliant reports.
- + Generate personalised feedback comments for every student from a single mark or observation.
- + Create seating plans, group configurations, and intervention checklists using AI reasoning.
- + Design a student wellbeing check-in tool that flags at-risk learners before problems escalate.

## WHO THIS IS FOR

- Foundation Phase and Senior Phase teachers managing large, diverse classrooms.
- Special education coordinators needing fast, compliant learner support documentation.
- Grade heads and HODs monitoring class-wide wellbeing and performance.
- Any teacher who has ever stayed up until midnight writing report comments.

WORKSHOP 07 OF 12 · 60 MIN

**The Smart  
classroom**

**R99**



# 08 OF 12 · FOUNDATIONS



## ★ THE PROMISE

Architect a comprehensive 12-week term planner and event master plan in 60 minutes.

Have you ever asked AI to write a 10-page document and gotten a generic 500-word essay back? LLMs struggle with long-form if not prompted correctly. This course teaches the "Curriculum Architect" methodology: force AI to build a structural outline first, then systematically prompt it to flesh out each section.

### The Architecture Method

10 MIN

- Why AI fails at writing long documents all at once.
- The Outline-First Strategy: skeleton before meat.

### Tone & Context Prompting

15 MIN

- Managing AI memory over a 20-minute conversation.
- Prompting for progression across weeks, chapters, or event days.

### The Do-It-With-Me Sprint

25 MIN

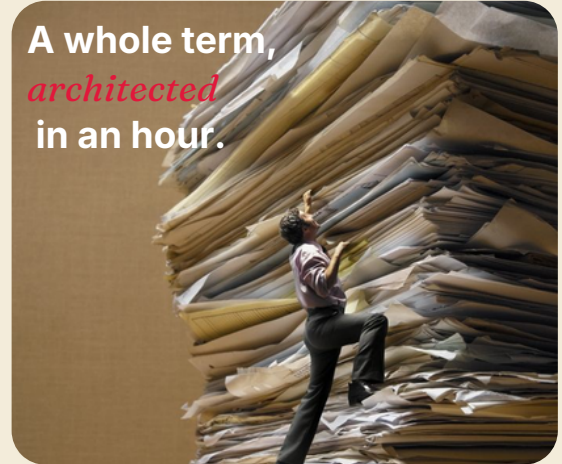
- 1x 12-Week Term Planner mapped by week and lesson.
- 1x Sports Tournament Master Plan — logistics, staffing, schedules.
- 1x Fully Drafted Chapter 1 of a study guide or event manual.
- 1x Lead Magnet / Cheat Sheet — 1-page exam summary.
- 1x SEO & Keyword Strategy for a tutoring blog.

### Review & Application

10 MIN

- Saving your best prompts as reusable templates.
- Q&A and SACE points.

A whole term,  
*architected*  
in an hour.



## WHAT YOU'LL WALK OUT WITH

- + The "Outline-First" approach to long-form generation.
- + Chain prompts together to build massive documents section-by-section.
- + Structure comprehensive curriculums and large-scale event plans.

## WHO THIS IS FOR

- Subject heads and curriculum developers mapping new terms.
- Sports Directors and Cultural Heads planning major events.
- Teachers creating massive revision packs for exam season.

## REQUIREMENTS

- Courses 1 & 2 highly recommended.
- Laptop or desktop.
- Free AI account.

WORKSHOP 08 OF 12 ·  
60 MIN

Curriculum  
Architecture

R99



## 09 OF 12 · FOUNDATIONS



## ★ THE PROMISE

Build an interactive AI roleplay simulation and decision matrix in 60 minutes.

AI is not just a glorified typewriter; it's a powerful reasoning engine. This course teaches you Chain-of-Thought prompting — force AI to "think out loud," build simulations where it acts as a difficult parent or a student in a disciplinary hearing, and ask AI to play Devil's Advocate to find loopholes in your policies before students do.

## THE 60-MINUTE BREAKDOWN

**Advanced Reasoning**

10 MIN

- From "Generate" to "Think": Chain of Thought prompting.
- Strict parameters for AI behavior in sensitive scenarios.

**Tone & Context Prompting**

15 MIN

- Prompting AI to act as a conversational adversary.
- Decision matrices for disciplinary procedures.

**The Do-It-With-Me Sprint**

25 MIN

- 1x Multi-Step Decision Matrix for a disciplinary sanction.
- 1x Interactive Roleplay Script — tough parent conversation.
- 1x Risk Mitigation Plan red-teaming a school excursion.
- 1x Disciplinary Hearing Scenario Matrix.
- 1x "Devil's Advocate" Critique of a school policy.

**Review & Application**

10 MIN

- Debriefing AI's logic and analyzing its critique
- Q&A and SACE points.

**Practise the parent meeting *before*****the parent arrives.**

## WHAT YOU'LL WALK OUT WITH

- + Master "Chain of Thought" and "Step-by-Step" prompting logic.
- 0 Set up dynamic, multi-turn AI roleplays for real conversations.
- + Use AI for risk assessment and "Red-Teaming" school policies.

## WHO THIS IS FOR

- Principals, HODs, and Disciplinary Heads.
- Teachers wanting safe space to practice difficult conversations.
- Educators moving from basic prompting to advanced AI reasoning.

## REQUIREMENTS

- Course 1 highly recommended.
- Laptop or desktop.
- Free AI account.

WORKSHOP 09 OF 12 ·  
60 MIN**Strategic Prompting****R99**



## 10 OF 12 · FOUNDATIONS



## ★ THE PROMISE

Automate your micro-tasks right inside your existing workspace in 60 minutes.

Switching between tabs, copying from a chatbot, pasting into Word — inefficient. The future of AI is native integration where AI is inside the tools you already use. A rapid-fire masterclass on using Google Gemini natively in Workspace or

Microsoft Copilot natively in Office 365.

## THE 60-MINUTE BREAKDOWN

### AI Where You Work

10 MIN

- The shift from Chatbots to Copilots.
- Locating the AI buttons in Docs, Sheets, Slides, Word, and Excel.

### Tone & Context Prompting

15 MIN

- Prompting natively vs. in a chatbot.
- Summarizing long email threads in your inbox.

### The Do-It-With-Me Sprint

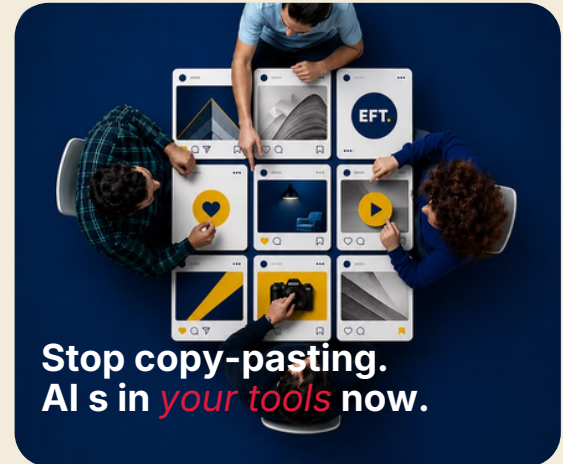
25 MIN

- 1x AI-Drafted Email inside Gmail/Outlook.
- 1x AI-Generated Slide Deck for a staff briefing.
- 1x Summarized Meeting Notes after an SMT meeting.
- 1x Generated Spreadsheet Formula for weighted averages.
- 1x Cross-App Workflow Strategy for your tech stack.

### Review & Application

10 MIN

- When to use Native AI vs. Chatbot.
- Q&A and SACE points.



## WHAT YOU'LL WALK OUT WITH

- + Locate and utilize native AI features inside common productivity software.
- + Use shortcuts to invoke AI directly in documents, spreadsheets, and slides.
- + Master drafting in-situ without a separate browser tab.

## WHO THIS IS FOR

- Teachers whose schools rolled out Google Workspace or Office 365.
- SMT members speeding up daily document and email work.
- Educators tired of clumsy copy-paste workflows.

## REQUIREMENTS

- Laptop or desktop.
- Google Workspace or Microsoft Office 365 account (workarounds covered).

WORKSHOP 10 OF 12 ·  
60 MIN

**Native  
Integration**

**R99**



## 11 OF 12 · FOUNDATIONS



## ★ THE PROMISE

Produce a complete classroom media pack — narrated explainer video, social-ready graphics, branded worksheet, and visual poster — in a single 60-minute session.

Students today are visual, video-first learners. A well-designed poster or a 90-second explainer video can do more than three pages of notes — but quality media has always required design skills, video editing, and hours you don't have. AI has changed that. In this course we treat AI as your personal content studio: from curriculum topic to narrated video script, print-ready posters, and a consistent visual brand for your classroom or tutoring business — all in 60 minutes.

## THE 60-MINUTE BREAKDOWN

**The AI Media Landscape**

10 MIN

- The full toolkit — which AI tools produce videos, images, infographics, and audio (and which are free).
- Script-first thinking: why every great visual starts with a well-prompted text script

**The Content Pipeline Prompt Framework**

15 MIN

- The "Script → Visual → Voice" pipeline: idea to finished media.
- Brand consistency prompts: locking in school colours, fonts, and tone across all outputs.
- Copyright, fair use, and safe AI image generation for educational and commercial use.

**The Do-It-With-Me Sprint**

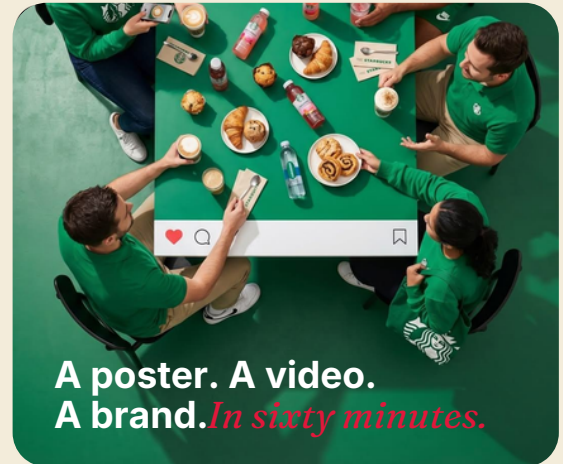
25 MIN

- 1x AI Explainer Video Script
- 1x Branded Classroom Poster (A print-ready)
- 1x Social Media Content Pack
- 1x Visual Identity Kit
- 1x YouTube Thumbnail Template

**Review & Application**

10 MIN

- Saving your best prompts as reusable templates.
- Q&A and SACE points.



## WHAT YOU'LL WALK OUT WITH

- + Use AI video generation tools (Sora, Runway, Canva AI Video) to create narrated explainer videos from a text script.
- + Generate branded, print-ready classroom posters and infographics using Canva AI and ChatGPT image tools.
- + Build a consistent visual identity for your classroom or tutoring brand with AI-generated colour palettes and logos.
- + Create social media content (Instagram reels scripts, TikTok voiceover prompts) for your school or side hustle.
- + Understand copyright, watermarking, and licensing rules for AI-generated media in school contexts.

## WHO THIS IS FOR

- › Teachers who want visually engaging learning materials without graphic design skills.
- › Educators building a tutoring brand, YouTube channel, or social media presence.
- › School marketers, communications officers, or grade heads managing public image online.
- › Any teacher who has ever paid a graphic designer for something they could have made themselves.

WORKSHOP 11 OF 12 ·  
60 MIN

Content Studio

R99



# 12

 OF 12 · FOUNDATIONS

## ★ THE PROMISE

Map and deploy a fully automated administrative workflow in 60 minutes.

Welcome to graduation. We stop looking at AI as a chatbot you type into, and start looking at it as an invisible, always-on engine. Design workflows that connect different apps: a teacher submits a discipline form → AI analyzes severity → logs it in a spreadsheet → emails the Grade Head. True "set it and forget it" school administration.

## THE 60-MINUTE BREAKDOWN

## The Automation Engine

10 MIN

- What is an API and how do apps talk to each other?
- Intro to Zapier/Make: the "glue" of the internet.

## Designing the Logic Flow

15 MIN

- Triggers, Actions, and AI processing steps.
- Writing an API System Prompt that won't break.

## The Do-It-With-Me Sprint

25 MIN

- 1x Automated Discipline Logging Flow (Form → AI → Sheet → Email).
- 1x API System Prompt for background AI.
- 1x Automated Email Triage Rule sorting parents from staff.
- 1x Form-to-Document Template — Form → Student Certificate.
- 1x Master AI Ethics & Academic Integrity Policy.

## Review & Application

10 MIN

- Data privacy and "Human in the Loop" for parent comms.
- Q&A and SACE points.



## WHAT YOU'LL WALK OUT WITH

- + The basics of APIs, webhooks, and automation tools like Zapier or Make.
- + Design a zero-touch automation loop (Trigger → AI Action → Output). Master governance and ethical rules for automated school systems.

## WHO THIS IS FOR

- Advanced AI users ready to build autonomous systems.
- School leadership overhauling admin and communication stacks.
- Teachers who completed previous courses and want the ultimate toolkit.

## REQUIREMENTS

- Courses 1–4 highly recommended.
- Laptop or desktop.
- Free accounts on ChatGPT/Gemini, and on Zapier or Make.com.

WORKSHOP 12 OF 12 ·  
60 MIN**Zero-touch  
workflows****R99**

# Take all twelve.

## *Save R198.*

Purchase the full bundle and receive 12 workshops, 60 minutes each — plus 15 SACE/CPD points, the complete prompt template library, and a SYS Academy graduation certificate. **OFFER FOR MAY ONLY.**

### *Included in bundle:*

- |    |                                                                                                    |                        |
|----|----------------------------------------------------------------------------------------------------|------------------------|
| 01 | <b>12 Workshops</b><br>All twelve 60-minute sessions across the four-stage track.                  | INCLUDED               |
| 02 | <b>Multi-LLM Teaching</b><br>Taught on ChatGPT, Gemini, Microsoft Copilot & Claude side-by-side.   | INCLUDED               |
| 03 | <b>Prompt Template Library</b><br>Every prompt from every workshop — saved, sorted, ready to copy. | INCLUDED               |
| 04 | <b>SACE CPD Points</b><br>15 points across the full track, claimed at end of each session.         | 15 POINTS per workshop |
| 05 | <b>Graduation Certificate</b><br>SYS Academy badge after Workshop 12 — for your CV & CPD record.   | INCLUDED               |

FULL TRACK · AIC-12  
**The 1 Hour *Ai-Clinic* Bundle**  


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 ★ SAVE R198 ★